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**MINUTES OF A MEETING OF THE  
ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE  
Town Hall, Main Road, Romford  
12 June 2012 (7.30 - 8.55 pm)**

**Present:**

Councillors Jeffrey Brace (Chairman), Dennis Bull, Barbara Matthews, Linda Trew and Linda Hawthorn (In place of John Mylod)

Apologies for absence were received from Councillor John Mylod, Councillor David Durant and Councillor Billy Taylor

There were no declarations of interest.

**1 MINUTES**

The minutes of the meeting of the Committee held on 24 April 2012 were agreed and signed by the Chairman.

**2 COMMITTEE'S WORK PROGRAMME REPORT**

The Committee received a report setting out details of the work programme for the next municipal year. Following a lengthy discussion regarding the timings of items, and additional items which the Committee considered should be included; the Committee agree the work programme for the next municipal year. A copy of the work programme is attached.

**3 SERVICE PERFORMANCE INFORMATION**

The Committee received the latest year end Service Performance Information.

The figures for cleanliness included an increase in litter, but showed a marked improvement in detritus due to increased mechanical sweeping, double shifting and new vehicles. The Committee noted that the levels of Graffiti had remained low as a result of proactive identification and removal. Flyposting was not a significant problem in Havering.

The Committee were impressed with the condition of principal roads requiring maintenance at 2%, which was the best in London and 7% of non principal roads were assessed as requiring maintenance. This was still in the top quartile of London.

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There were more PCNs issued during 2011/12 than previous years, with a corresponding increase in income. Recycling and composting levels were over 35% in 2011/12 and the residual waste had fallen to 652kgs per household. There was also a consistent performance of 94% of all missed collections being cleared within target and the overall number of missed collections was down.

Performance information was provided to the Committee on the number of programmed inspections of high risk food premises. These were risks as set out by the Food Standards Agency (FSA) and by Europe. Premises of the highest risk were inspected twice yearly, whereas other high risk sites were inspected yearly. The rating of premises was on three different factors, these were Management, Hygiene and Structure.

The Committee were informed that the indicator target for complaints responded to within 5 working days was 95%. In 2009/10 the service was below this target, however with improved monitoring the service was exceeding this target. The Committee noted that the busiest time was in August due to noise nuisance during the summer.

Officers suggested other Public Protection Enforcement Actions be included in the Performance information for the Committee to consider. These included:

- Public Protection - general
  - Advice issues, where implications of not taking advice is included
  - Fixed Penalty Notices
  - Statutory notices
  - Informal Cautions (Warning letters)
  - Simple Cautions (Formal Cautions)
  - Warrant obtained
  - Prosecutions commenced
- Trading Standards
  - Undertakings
  - Enforcement Orders
- Food Law
  - Improvement notice
  - Emergency prohibition notice
  - Remedial action notice
  - Detention of food notice
  - Improvement notice
  - Prohibition notice
- Health and safety
  - Improvement notice
  - Prohibition notice

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- Detention and seizure notice
- Licensing
  - Suspension of premises licence
  - Review of a premises licence

The Committee agreed that the new indicators should be included in the performance information.

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**Chairman**

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<b>Meeting 1 (12 June 12)</b>	<b>Meeting 2 (2 October 12)</b>	<b>Meeting 3 (30 October 12)</b>	<b>Meeting 4 (12 March 13)</b>	<b>Meeting 5 (23 April 13)</b>	<b>Meeting 6 (18 June 13)</b>
Committee's Work Programme	Scores on the Doors update	Carbon Reduction Commitment	AD Plant Update (arrangement for visit)	Romford Market	Committee's Annual Report
Performance Information for Streetcare Services	Cold Calling Control Zone	Energy Efficiency Measure Update	Highway Claims/ Insurance	Annual Complaints and Compliments	Draft Waste Strategy
	Blue Badge Criteria	Blue Badge Enforcement and update on assessment progress	Sewers and Drains		
		River Rom Maintenance			

